

**CITY OF MILAN**  
**BUILDING AND CODES DEPARTMENT**

1061 South Main Street · Milan, TN 38358

Phone: (731) 686-0774 · Fax: (731) 686-2986

Building Inspector: Jim Pillow, [jimpillow@cityofmilantn.com](mailto:jimpillow@cityofmilantn.com)

Administrative Assistant: Jan Shultz, [jshultz@cityofmilantn.com](mailto:jshultz@cityofmilantn.com)

**APPLICATION FOR RESIDENTIAL BUILDING PERMIT**

Application is hereby made to the Building Inspector of the City of Milan for the approval of plans, herewith submitted (if requested by Inspector) for the erection of the building herein described. All provisions of the Building Laws and Zoning Law shall be complied within the erection of said building(s) whether specified or not.

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**BUILDING ADDRESS:** \_\_\_\_\_

(Office will issue address if property does not currently have one)

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**A COPY OF APPROVED PLANS MUST BE SUBMITTED WITH APPLICATION.**

CLASS OF WORK: New\_\_\_\_ Alter\_\_\_\_ Add\_\_\_\_ Repair\_\_\_\_ Move\_\_\_\_ Demolish\_\_\_\_

Structure Use: \_\_\_\_\_ Purpose: \_\_\_\_\_

**EXACT DESCRIPTION OF USE PROPOSED:**

No. of Separate Occupancies or Families \_\_\_\_\_ No. of Stories \_\_\_\_\_

Attached Carport/Garage Size: \_\_\_\_\_ Detached Carport/Garage Size: \_\_\_\_\_

Type Exterior Covering: \_\_\_\_\_ Decks: \_\_\_\_\_ Basement/Storage: \_\_\_\_\_

Front Porch (Sq. Ft): \_\_\_\_\_ Back Porch (Sq. Ft): \_\_\_\_\_ Total Porch (Sq. Ft): \_\_\_\_\_

Are Porches Covered?: \_\_\_\_\_

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**SIZE OF BUILDING:**

1<sup>st</sup> Floor Heated Square Feet: \_\_\_\_\_ 2<sup>nd</sup> Floor Heated Square Feet: \_\_\_\_\_

Total Heated Square Feet: \_\_\_\_\_

OTHER: \_\_\_\_\_ TOTAL COST: \$ \_\_\_\_\_

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**NAME OF OWNER(S):** \_\_\_\_\_ **PHONE NO.:** \_\_\_\_\_

**PRESENT ADDRESS:** \_\_\_\_\_

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**CONTRACTOR:** \_\_\_\_\_ **TENN REG NO.:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

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**PHONE NO.:** \_\_\_\_\_

**I hereby acknowledge that I have read this application and state that the above information is true and correct and agree to comply with all state laws and city regulated building construction.**

**DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

(Owner or Authorized Agent)

**A copy of Contractor's insurance and State Contractor's license is required when permit is issued.**

**It is the responsibility of the Owner/Contractor to call for all necessary inspections and see that work has passed inspection prior to the work being covered up.**

**All requests for inspections should be made at least 24 hours in advance of required inspection.**

## ***Erosion Control Requirements***

Erosion control precautions, ***prior to excavation or disturbance of soil***, must be taken on any property that has the potential to deposit sediment laden runoff on any street, existing drainage facilities or neighboring properties. Use of filter fabric fence (silt fence) must be installed, along with a combination of filter socks, straw bales, or other approved methods, if necessary, to contain sediment laden runoff from the site. All erosion control methods and components ***must be maintained at all times*** during construction until the disturbed soil has been secured in other ways (appropriate vegetation or structural control) to prevent erosion and the potential of sediment laden runoff.

Erosions control approval must be acquired ***prior*** to footing inspection approval.

Please contact the Milan Public Works Department at 731-686-1611 for erosion control approval prior to disturbance of soil.