

CITY OF MILAN
BUILDING AND CODES DEPARTMENT

1061 South Main Street, Milan, TN 38358
Phone (731) 686-0774 Fax (731) 686-2986

APPLICATION FOR SIGN PERMIT

Zoning Class _____

Application is hereby made to the Building Inspector of City of Milan for the approval of plans, herewith submitted (if requested by Inspector) for the erection of the building herein described. All provisions of the Building Laws and Zoning Law shall be complied with in the erection of said building(s) whether specified or not.

BUILDING ADDRESS: _____

LEGAL DESCRIPTION:

Lot ____ Block ____ Sub ____ Map ____ / Parcel ____

(Building and Codes Department Use Only)

(1) Clear and legible drawings with description definitely showing location of the sign which is the subject of the permit and all other existing signs whose construction requires permits, when such signs are on the same premises.

(2) Drawings showing the dimensions, construction supports, sizes, electrical wiring and components, materials of the sign and method of attachment and character of structural members to which attachment is to be made. The design, quality, materials and loading shall conform to the requirements of the 2003 International Building Code as amended. Engineering data shall be supplied on plans submitted certified by a duly licensed engineer.

**NAME OF OWNER OR PERSON(S) IN POSSESSION OF
PREMISES WHERE SIGN IS LOCATED OR TO BE LOCATED:**

ADDRESS OF SIGN: _____

PHONE NUMBER: _____

NAME OF OWNER(S) OF SIGN: _____

ADDRESS: _____

PHONE NUMBER: _____

SUPPLY CONTRACTOR INFORMATION IF APPLICABLE:

ESTIMATED TOTAL COST OF SIGN _____

**I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS
APPLICATION AND STATE THAT THE ABOVE INFORMATION
IS TRUE AND CORRECT AND AGREE TO COMPLY WITH ALL
STATE LAWS AND CITY REGULATIONS.**

DATE _____

SIGNATURE

(Owner or Authorized Agent)

**IT IS THE RESPONSIBILITY OF THE OWNER/CONTRACTOR TO CALL
FOR ALL NECESSARY INSPECTIONS AND SEE THAT WORK HAS PASSED
INSPECTION PRIOR TO THE WORK BEING COVERED UP.**

***ALL REQUESTS FOR INSPECTIONS SHOULD BE MADE AT LEAST 24 HOURS
IN ADVANCE OF REQUIRED INSPECTION.***